

# Josephine H. Bahnke

6/24/2015



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## OBJECTIVE

Serve the Lt. Governor of Alaska as Director for the Division of Elections

## EDUCATION

Portland State University

1999-2006

Master of Public Administration

- Specialization in Nonprofit Management
- Organizational Experience at Denali Commission with emphasis on Intergovernmental Coordination and Program Evaluation. Provided evaluation and follow-up on Regional Funding Summits. Assisted staff with coordination of Relationship Building Initiative with Regional Tribal Nonprofits and Native Health Corporations Statewide.

Fort Hays State University

1991 - 1996

Bachelor of Arts – Political Science

- Universite Pierre Mendes, Grenoble, France 1994-1995
- Minor in French

## PROFESSIONAL EXPERIENCE

City Manager | City of Nome

October 2008 - Present

Serve as Chief Administrative Officer for the City, providing management and

policy direction as established by the City Council

Responsible for preparing and managing the \$20 million annual budget for 13 departments plus capital programs

Additional responsibilities include general municipal government operations, including the Port of Nome, capital projects and municipal services

Duties include serving as Personnel Director, supervising enforcement of municipal law, preparing and managing annual budget and capital improvements program, exercising custody over all real and personal property of the municipality

Responsible for 55 full-time personnel and 50 plus volunteers. Also manage consultants for routine city business (attorney, accountants, engineering, planner and lobbyist)

Represent the City of Nome at federal and state events and work actively in the state legislative process

Local Government Specialist III | State of Alaska, DCCED

March 2004 – October 2008

Provided Guidance and technical assistance to municipalities in the Bering Strait Region on administrative, fiscal and legal matters including ordinances, budgets, elections and personnel

Conducted regional training and taught technical subjects for newly elected officials, utility managers and other subjects of interest in the field of local government in Alaska

As a Rural Utility Business Advisor (RUBA), travelled extensively to Bering Strait communities to provide direct management assistance and financial training related to water, wastewater and electric utilities

Served as Interim Program Director for the Bering Straits Coastal Resource Service Area (CRSA) Board.

Program Director, Village Planning Assistance Program | Kawerak, Inc.

September 2001 – March 2004

**OTHER PROFESSIONAL EXPERIENCE**

- 2000 – 2001 - Graduate Research Assistant for the Director of Tribal Administration & Chairman of Public Administration Division, Mark Hatfield School of Government at Portland State University.
- 1996 – 1999 - Alaska State Legislature (Session Only) Staff to Senate Finance Co-Chair Senator Bert Sharp and Senate President Drue Pearce
- 1997-1999 – Sitnasuak Native Corporation Land Department Staff